

NEW!

CONTRACTING FOR ARCHITECTURAL OR ENGINEERING DESIGN SERVICES: Local Government Best Practices in Qualifications-Based Selection

October 21, 2008
Macon, Georgia



Carl Vinson Institute of Government, The University of Georgia,
in cooperation with the Association County Commissioners of
Georgia and the Georgia Municipal Association

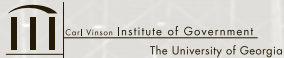


Carl Vinson Institute of Government
The University of Georgia

201 North Milledge Avenue
Athens, GA 30602-5482

DOES YOUR LOCAL GOVERNMENT NEED TO CONTRACT FOR ARCHITECTURAL OR ENGINEERING DESIGN SERVICES?

Attend this course to learn
about a process that can lead to
more informed decision making.



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ABOUT THE QBS COURSE

Qualifications-Based Selection (QBS) is a process that helps ensure that the right architectural and/or engineering design firm is matched to the right local government project. Emphasis is placed on evaluating financial considerations within the context of long-term costs of infrastructure investments. The total project investment may include many factors such as initial design services and construction contract values, redesign, change orders, construction delays, and life-cycle operating and maintenance costs. A low-priced firm with inadequate expertise could actually lead to a much higher overall project cost.

This course uses interactive instruction and case studies to illustrate how a local government, by using QBS, can demonstrate good financial stewardship to citizens through sound, information-based decisions. QBS can diffuse the political elements of consultant selection in large infrastructure projects and assist in negotiating the best contract for a local government once a consultant is selected. The process is explained in a step-by-step format, including ways to avoid common pitfalls, revise a local government procurement policy, and other useful information.

The course fee of \$130 includes a course notebook of instructional materials and a QBS manual published by the American Public Works Association. Refreshments, lunch, and morning and afternoon breaks are provided.

QUESTIONS?

Call or e-mail Jan Crosby at the Carl Vinson Institute of Government at 706-542-9520 or crosby@cviog.uga.edu.

WHO SHOULD ATTEND

For most communities, selecting and contracting with an architect or engineer for design of a construction project is not a routine task. This course will be helpful to a wide variety of city and county officials who typically are involved in the planning, design, and/or construction phases of a project, including the following:

- elected officials*
- public works directors
- purchasing officials
- water and sewer directors
- city/county clerks

** Municipal elected officials will receive 6 hours of Training Institute credit.*

INSTRUCTORS

The instructors are Scot Wrighton, management development associate with the University of Georgia's Carl Vinson Institute of Government, and Dan Skalsky, senior vice president of Gresham, Smith and Partners.

WHEN AND WHERE

Tuesday, October 21, 2008
Ramada Plaza Hotel
108 First Street, Macon, GA
Registration at 8:30 a.m.; class begins promptly at 9:00 a.m. and ends at 4 p.m.

The Ramada Plaza Hotel has reserved a block of rooms until September 23, 2008, at the government rate of \$70/night for those wishing to spend the night of October 20, 2008. For reservations, call the hotel at 478-746-1461.

REGISTRATION FORM

Qualifications-Based Selection for
Local Governments (course #3876)

Name

Preferred name for name badge

Employer or organization

Title

Business address

City

State

Zip

Phone/FAX

E-mail address

\$130 registration fee includes materials, refreshments, and lunch. Payment secures seat. Mail or FAX this form.
Checks only. Make payable to the University of Georgia.

MAIL

Carl Vinson Institute of Government
Attention: GTED Registrar
201 N. Milledge Avenue
Athens, GA 30602-5482

FAX

706-542-9856